

**TOWN OF ORANGE PARK
TRANSIENT MERCHANT APPLICATION**

\$50.00
Fee



_____ Date

NAME: _____
BUSINESS NAME: _____
ADDRESS: _____
TELEPHONE #: _____ FEDERAL TAX ID#: _____
STATE SALES TAX IDENTIFICATION NUMBER: _____

1. Written statement from Transient Merchant including:

- a. Street address of property and zoning: _____
- b. Date(s) of operation: _____
- c. Description of goods, products, or services to be offered: _____
- d. Written authorization from the property owner; name, address and telephone number, granting permission to the Transient Merchant: **(please attach)**
- e. Written statement from the Town, County, or State granting approval to use existing driveways: **(please attach)**
- f. **\$5,000.00** Surety Bond: **(please attach)**
- g. Permit and a copy of permission letter shall be conspicuously displayed at all times.

2. Site Usage Plan:

- a. Description of property to be used: _____
- b. Limits or area of property to be used: _____
- c. Identification of display and product storage area: _____
- d. Traffic circulation diagram showing access to the property, including "curb-cuts" driveways; and areas designated for "on-site" parking: **(please attach)**
- e. Location of signs and advertising: _____
- f. Listing of public or private utilities to be used: _____

3. Site Security/Considerations:

- a. List two people, agencies, or individuals responsible for security of the property:

- b. Call Fire Department for inspection of tent, etc., prior to opening (904) 264-3411.

4. "Close-Out" Requirements:

- a. All trash, debris, and materials shall be removed from the site at the end of the sales period.
- b. The applicant shall contact the Building & Zoning Department at (904) 264-2635 to schedule a site inspection to insure the property has been returned to its original condition.

I hereby agree to comply with all provisions of the Town of Orange Park's Codes and Ordinances and attest that the above information is true and correct.



Signature

Date